

**Oregon PRIMA Board Meeting
February 10, 2012
Red Lion Hotel
3301 Market Street
Salem, Oregon**

12:10 p.m. Call to Order by President Sharon Harris

In Attendance:

Sharon Harris, President
Laurie Kemper, Vice-President
Gary Hales, Treasurer
Edward Fisher, Director
Mina Hanssen, Director

Absent:

Sara Stevenson, Past President
Jamie Iboa, Secretary
Mike Murzynsky, Director
Dwayne Kroening, Director

Review of Minutes:

January, 13, 2011 minutes were reviewed. Ed moved to approve the minutes as written; Laurie seconded the motion, and the motion passed.

Treasurer's Report:

Gary gave the Treasurer's report. The Or-Prima bank balance is \$19,052.89. No checks were written in January and there was one affiliate membership deposited from OMAC. Ed moved to accept the report and Mina seconded the motion, and the motion passed.

Old Business:

Financial Audit - Gary and Mike are going to exchange documents during the week of 2/13/12.

2012 Spring Conference - Board set schedule time from conference.

Conference will start at 9:00 am and end at 3:00 pm. George Goodman will speak from 9:00 to 10:30. Bob Wagner from 10:40 to 12:00. Jerry Gjesvold and John Andrade from 1:00 to 3:00.

Sharon announced that Oregon Gardens was setting aside a block of rooms for the event at \$89.00 per night.

Board decided that Coffee and tea will be made available in morning in addition to lunch.

Conference rate will be \$40 for members and \$50 for non-members.

Ed, Gary and Laurie will work registration.

Mina will print out name badges.

Sharon will send Dwayne information to post on Web.

Laurie made motion and Mina seconded the motion, and the motion passed.

2012 Fall Conference – Sharon reminded board that the secretary needs the call for speaker information by February 29.

Sharon stated that she had not gotten any response from Marcene Olson about her contract for conference planning. It was suggested that the board also explore other options for the conference coordination before entering into another contract with Marcene.

Credit card payments – The topic was discussed and it was decided that Oregon would need to start accepting credit cards sooner or later. Mina suggested that an e-mail or survey monkey be sent to members asking them if they wanted the OR-Prima to start accepting credit card payments knowing that there would be an expense that might have to be passed on to them if funds became low. Topic was tabled until March meeting when we have more of the board present and can present projected costs.

National PRIMA Annual Conference – Board voted to cover full expense for the President, up to \$1000 for any board member and a \$1000 scholarship for one member to attend the national conference in Nashville this year in June.

New Business:

Annual dues rates- The board discussed and voted to maintain the annual dues for the 2012/ 2013 year the same as last year. Mina made the motion Laurie seconded and motion was approved.

Donation Request- The board reviewed a request from Valerie Saiki to donate to the “Touch Project” for disabled children in the Western Ukraine. The board decided that this project was outside of the Oregon Prima mission and would decline to donate money for the cause.

The board discussed a member’s suggestion that Or-Prima become more active with the national organization. Sharon was going to look into setting up meeting with them at the national conference.

Mina suggested that Or-Prima might use the “linked in” resource as tool for members to ask questions about issues they may have relating to risk management. It was decided that Mina would set up a “linked in” account and send it to board members to test.

Ed suggested that the board explore the possibility of offering a scholarship at one of the local universities that may have a Risk management program as a way to help draw in future risk managers into public entities. The board felt it was a good idea but needed further research to see what schools might have risk management programs offered.

Adjournment:The meeting was adjourned at 1:10 p.m.
Gary Hales for Jamie Iboa Secretary

**NEXT MEETING: Friday, March 9 at 12:00 p.m.
Red Lion Hotel 3301 Market St. Salem, Oregon**