

**Oregon PRIMA Board Meeting
June 16, 2023**

In Attendance:

President	Katie Durfee	P	Vice President	Niki Fisher	P
Secretary	Kevin Jones	P	Treasurer	Rob Gabris	P
Past President	Daedra Buntin	P	Director	Dustin Karstetter	P
Director	Bonnie Robbins	P	Director	Charo Miller	P
Director	Kara Kerpan	P			

I. Call to Order

8:02

II. Review of Minutes: May 2023 Minutes

Katie moved to approve the May meeting minutes as submitted with one correction. Dustin seconded the motion; all were in favor and the motion passed.

III. Treasurer's Report: June 2023 Board Report/May Statement Income Statement 2023

Daedra and Rob shared the June Treasurer's showing OR-PRIMA has a spreadsheet balance of \$29,572.45 at month's end and \$32,32.19 in its operating budget. Daedra motioned to approve the treasurer's report. Niki seconded the motion; all were in favor and the motion passed.

IV. New Business:

A. Conference planning:

1. Fall 2023 @ Florence

a) Review/Approve Fall Conference Planning Guide

Niki shared a copy of the conference planning guide, and the Board reviewed the line up. Charo suggested putting out a summary of the legal updates through social media in advance of the conference and include marketing information and the Board discussed this option. Katie motioned to approve up to \$200 for gas reimbursement

and to cover the room for Joe Estes in lieu of speaker fees. Niki seconded the motion; all were in favor and the motion passed. The Board also agreed to move the fun run to Friday morning and start the run later to avoid holding it in the dark.

b) Review/Approve Membership Renewal Email

The Board reviewed the draft of the renewal email and Katie welcomed edits. She will send out a revised version for final input before sending to membership. Dustin has sent out a proposed spreadsheet of a restructured membership levels. The Board discussed the proposal and decided not to implement the changes at this time considering open enrollment is so soon but agree to revisit for future meetings and discuss at the Fall Conference.

c) Review/Approve Sponsorship Levels Document

Katie shared the updated sponsorship level structure. After discussion, the Board agreed to move forward with this structure.

d) Review/Approve Fall Conference Save the Date Announcement

Katie will share a copy of a Save the Date announcement to be used to promote the conference with the Board.

e) Confirm First Evening Event Line-up

Katie proposed sending a survey to membership to gauge interest in the dune buggy rides. Daedra will also look into a paint night event potentially as either in addition to the dune buggy rides or a replacement in case of inclement weather. Katie motioned to approve \$902.50 as a down payment for the dune buggy rides. Dustin seconded the motion; all were in favor and the motion passed.

2. Fall 2025 Conference Site Proposal

Dustin reported that we have tentatively secured our preferred dates at Eagle Crest for the 2025 conference. He will share the proposal with the Board and we can discuss moving forward at the July meeting.

V. Membership Charges and Redefining Tier Charges

VI. Email items

A. Dustin: Addition of Advocacy for Legislative Issues Sub-Committee

Dustin has been appointed the legislative ambassador for Oregon chapter of RIMS. He will be putting together a subcommittee including OR PRIMA members focused on legislation.

VII. Other Business

A. Rescheduling July Meeting

Next meeting scheduled for Thursday July 27th at 12:00 at the SDAO office.

B. Update to WebNinja

WebNinja is closing this weekend and Katie is working on downloading the webinars.

VIII Adjourn

9:43