

**Oregon PRIMA Board Meeting
March 18, 2022**

In Attendance:

President	Katie Durfee	P	Vice President	Niki Fisher	P
Secretary	Kevin Jones	P	Treasurer	Rob Gabris	A
Past President	Daedra Buntin		Director	Open	
Director	Bonnie Robbins	P	Director	Dustin Karstetter	P
Director	Steve Dobbs	P			

I. Call to Order

11:07

II. Review of Minutes: February 2021 Minutes

Niki moved to approve the February minutes. Dustin seconded the motion; all were in favor and the motion passed.

III. Treasurer's Report: March 2022 Board Report

Rob had provided the February Treasurer's Reports showing OR-PRIMA has a spreadsheet balance of \$30,108.22 at month's end and \$30,108.22 in its operating budget. Dustin moved to approve the February Treasurer's Report. Steve seconded the motion; all were in favor and the motion passed.

IV. Business:

A. Board Vacancies –

1. Letter of Interest Board Vacancy

Charo Miller has submitted a letter of interest for the open director's position on the Board, and since her letter is the only submission, a formal vote by membership is not required. Katie moved to ask Charo to fill the open position. Niki seconded the motion; all were in favor and the motion passed. Katie said she would contact Charo and let her know.

B. Conference planning:

1. Spring 2022 @ Oregon Garden

a) In-person: Determine June date

June 17th is the date that works best for the majority, although there is a potential conflict with RIMS E-Day on June 16. Dustin said he did not think this would be an issue and the Board agreed to hold the event on this date. Katie will let the Oregon Garden know of our decision and will work on an announcement to membership to include a Save the Date for our Fall Conference.

b) Theme: Risk in a Post-Pandemic World

The Board agreed this would be the theme for the session.

c) Topics

(1) Panel regarding Hiring

Bonnie will ask Todd Brown to cover “out of state workforce”, Dustin will reach out to Washington County HR and Kevin will see if there is someone who could represent schools. Dustin asked if speakers needed to be in person or if there was a hybrid option available. The Board agreed that most likely the speakers would need to be present.

(2) OSHA Rules & Legislative Updates

Bonnie will try and get two speakers; one to address enforcement and one to cover the consultative side.

(3) Park & Playground Risks

ADA accessibility is a hot topic and playground surfacing is a major aspect of this.

2. Fall 2022 @ RiverHouse on Deschutes on 10/11-10/15/22

a) Possible Keynote?

Katie has requested a list of keynote speakers from the new contact at National PRIMA. Bonnie has submitted the request to have the Governor speak, however, she typically cannot commit until six to eight weeks before an event. This presents challenges for us, and Bonnie said she can request a backup if the Governor is not available.

Topics discussed included presentations by SAIF and OSHA on safety committees as a follow-up to the August webinar. Also, Public Safety and 1st amendment, mental health now intersects with public safety including issues such as PPE for site cleanup.

C. Future Monthly Webinars?

1. Planning for future webinars

- We have purchased one presentation from National PRIMA and could make this available for the April webinar. Katie will work with Daedra on getting this posted behind member login.
- Daedra could reach out to Brown and Brown about presenting on special events and volunteer risks. Dustin mentioned cyber security as another timely topic with for May

- Niki could do a basic safety committee presentation in August that could lead to more in depth sessions at the Fall Conference.

2. Review/Discuss RIMS MOU

a) Collaborate on events with RIMS

Dustin shared a draft version of the MOU. Comments included making the agreement one year to start and possible conflict with the OSSOA Summer conference. Further discussion was tabled for a future meeting.

D. Risk Management Certification Program

Katie shared two new candidates have now begun the program. She also described a “speed membership” event patterned after speed dating as an exciting way to promote the program.

E. StarChapter – Membership Roster Update

Discussion included having each board member focus on cleaning up a portion of the membership to spread the work load.

V. Email items?

VI. Other business?

VII. Future Meetings: 3/11/22, 4/8/22, 5/13/22

Katie proposed returning to having some future meetings conducted in person

VIII. Adjourn

12:42