

**Oregon PRIMA Board Meeting
April 8, 2021**

In Attendance:

President	Daedra Buntin	P	Vice President	Katie Durfee	P
Secretary	Kevin Jones	P	Treasurer	Rob Gabris	P
Past President	Jamie Iboa	A	Director	Laurie Kemper	P
Director	Bonnie Robbins	P	Director	Marcus Pitts	P
Director	Steve Dobbs	P			

I. Call to Order

11:00

II. Review of March meeting minutes

Katie moved the board approve the March meeting minutes as submitted. Rob seconded the motion; all were in favor and the motion passed.

III. Treasurer's Report: April 2021 Board Report

Rob shared the April Treasurer's Report. He reported OR-PRIMA has a spreadsheet balance of \$26,197.95 at month's end and \$26,197.95 in its operating budget for January. Laurie moved the board approve the April Treasurer's Report. Bonnie seconded the motion; all were in favor and the motion passed.

IV. Business

A. Conferences/ Educational Sessions

1. Fall Conference 2021

a) Salishan, for 10/5 – 10/9/21

(1) Consider speakers that have expressed interest in presenting in the past.

(a) Jeff Butler: <https://jeffbutler.com/>

(b) Dan McArthur: <https://updraftteams.com/>

(c) Jessica Rector: <https://jessicarector.com/>

(d) Fred Moore: <https://dosomuchmore.com/>

(e) William

Bowen: <https://www.willbowen.com/>

(f) Janine

Stange: <https://www.janinestange.com/>

(g) Kent Rader: <https://kentraderspeaks.com/>

(h) Workplace Safety Speakers via

<https://www.mcptalent.com/>

b) Conversation w/ Paige

(1) Summarize call from 3/12)

Daedra summarized a conference call she, Rob, Katie, and Steve had with Paige from Salishan. Paige stated that under current guidelines, their venue can accommodate 8 people per table and up to 100 people in the largest meeting room for dining and 70 for meetings. She recommended the Board survey membership to gauge the likelihood of members of attending. She described 3 tiers of options for the event which include live attendance, streaming sessions, or attendees traveling to the conference and streaming sessions from their rooms. The Salishan AV team would manage the virtual equipment for a fee starting at \$1200 - \$1500. Paige acknowledged OR-PRIMA has a long-standing

relationship with Salisahan and they could roll our deposit for the event to the next year. However, because the sites for the 2022 and 2023 events are already set, there is some uncertainty about rolling it to 2024. Salisahan has made several changes and upgrades in response to the pandemic, and she described numerous event options now available that could potentially work for us.

(2) Consider Survey of Members

Daedrea shared a document with some proposed questions for a survey. The Board agreed a short survey simply asking the likelihood members would be able to attend either in person or virtually would be best. It was also agreed this survey should go out soon and give members till early May to respond.

B. Fall Conference 2023 - Florence Events Center

1. Next steps? Food/entertainment ideas?

Tabled for future meeting.

C. Online education

1. April Session – Lee Mun Wah, 4/20/21 @ 11 am – Keynote: Walking Across...

To date, 21 people had requested to register for the session and Daedra has been adding them and will continue to do so until the attendance cap is reached.

2. May Session – Becky Pierson, 5/18/21 @ 9:30 am - Cyber Liability

The preparation is on track for this presentation.

3. June Session – Nancy Bush, 6/23/21 @ 11 am – Wildfires: Lessons Learned

The preparation is on track for this presentation.

4. July Session –Teleworking outside Oregon

Bonnie will have more details at the end of April or early May.

D. PRIMA 21 – Virtual Event

1. Scholarships

Daedra has posted registration information on LinkedIn and information about scholarships. Cost is about half of a normal registration and there is a \$100 discount if an entity registered three or more attendees.

2. Board Member Reimbursements

Laurie moved that OR PRIMA reimburse board members up to \$315.00 for registration for PRIMA 2021 Virtual Event. Kevin seconded the motion; all were in favor and the motion passed.

E. Memberships & Sponsorships

Rob reported Willis Towers Watson, SDAO and PACE have renewed their sponsorships. They have been added to the name page on our website, but Daedra would like to create a separate page devoted to recognizing sponsors.

F. Risk Management Certification Program

Katie reported she recently received one more application and the program continues to grow.

V. Email items

No email items to report.

VI. Other business

A. Katie: Assistant Secretary to board?

Katie shared that when she was on the Idaho chapter of PRIMA they had an in kind donation of time for a secretary to the board to help with administrative tasks. She proposed a similar arrangement for Oregon PRIMA whereby this person would help with the agenda, meeting minutes and some of the conference planning.

B. Craig Gibons

Craig Gibons is retiring from his position as the Multnomah County Tax Supervising and Conservation Executive Director. He reached out to Daedra to see if anyone on the board knew of anyone who would be interested in applying for the position. She will also welcome him to post the opening on our website.

C. PRIMA Leadership event on 6/22/21

Daedra shared this as an opportunity for Board members to meet with other chapters and share ideas. Laurie mentioned members can also post questions in advance that can be discussed during the event.

VII. Future Meetings: 5/13/21, 6/10/21, 7/8/21, 8/12/21, 9/9/21

VIII. Adjourn

11:51