

Oregon PRIMA Board Meeting

February 11, 2020

In Attendance:

President	Daedra Buntin	P	Vice President	Katie Durfee	P
Secretary	Kevin Jones	P	Treasurer	Rob Gabris	P
Past President	Jamie Iboa	P	Director	Laurie Kemper	P
Director	Bonnie Robbins	P	Director	Marcus Pitts	P
Director	Steve Dobbs	P			

I. Call to Order

11:04 am

II. Review of Minutes: January Meeting Minutes

Katie moved to approve the minutes as submitted. Rob seconded the motion; all were in favor and the motion passed.

III. Treasurer's Report: February 2021 Board Report. Taxes submitted?

Rob shared the February Board Report. He reported OR-PRIMA has a spreadsheet balance of \$25,465.75 at month's end, and \$25,465.75 in its operating budget for January. Bonnie moved that the board approve the Board Report. Jamie seconded the motion; all were in favor, and the motion passed. He has requested a breakdown of our credit card charges from the bank. There are fees for using the cards and administrative fees, and the breakdown will define the different charges. He also reported the tax forms have been signed and submitted.

IV. Business

A. Conferences/ Educational Sessions

1. Spring Conference 2021, Oregon Garden for April 9, 2021

Daedra has emailed the Oregon Garden and is awaiting a reply.

2. Fall Conference 2021 Contract, Salishan for 10/5 – 10/9/21

Entities are restricting travel and limiting funds for conferences. The Board agreed to table planning for now, but we need to decide by April one way or another. We also need to look at the language in the contract with the venue to see if there are any specific cancellation deadlines.

3. Fall Conference 2023 - Florence Events Center proposal

Katie shared a proposal from the venue and reported they require \$2,000 to secure the three days which will go towards the cost of the rental. Katie moved to sign a contract with the Florence Event Center for our 2023 Fall Conference, and pay \$2,000 deposit. Rob seconded the motion; all were in favor and the motion passed.

4. Online education

a) February Session – Brown & Brown session on Experience Mod - Sid Friedman, 2/16/21 @ 1:30 pm

The session is set and ready go.

b) March Session – Tiffany Couch, 3/23/21 @ 11 am – Thief in Your Company

The session is set and ready go.

c) April Session – Lee Mun Wah, 4/20/21 @ 11 am

The Board has agreed to pay the \$500 fee for the session. Daedra has sent a link describing options on presentations. and the Board needs to agree on a topic. "Walking Across the Room" was the final decision.

d) May/June Sessions

(1) WTW: Best Practices & Lessons Learned for Growing Cybersecurity Trends

Bonnie reported Willis Towers Watson is willing to present at no cost on Cyber Security. Affordability versus risk exposure and error and omissions coverages would be valuable to members and she will ask them to discuss these topics. May would be timely for this session.

(2) Clackamas Co. EM, Nancy Bush: Best Practices for Developing EO plans

Katie has reached out to Nancy and she has agreed to present at no cost. Lessons learned would be a timely topic for a presentation and would be valuable for members.

e) Other ideas:

(1) Edward McDonald: Motivational Training (but many other topics)

This could be a potential topic for future presentations.

(2) Anton Treuer: Diversity, Equity & Inclusion topic

Anton is another possibility if we decide to cover diversity again in the future.

(3) PRIMA Central - Speakers Bureau

(a) Marilyn Rivers: Establishing an Effective Safety Committee

This could be a potential topic for future presentations.

(b) J. Michael Billingsley: What your Attorney Really Wants

This could be a potential topic for future presentations.

(c) Scott Moss: ERM for the Public Sector

This could be a potential topic for future presentations.

(d) Anne-Marie Amiel: RTW – The Hidden Cost Save

If we choose to have her present, we should also have someone who is familiar with Oregon's EAIP also participate.

(e) Michael Fann: Loss Control Mission & Philosophy

This could be a potential topic for future presentations.

(f) Other Ideas

Bonnie mentioned the emerging trend toward telecommuting and issues with employees working from other states. She said she could look into having someone present on this in July.

B. Memberships & Sponsorships

PACE & SDAO have been invoiced \$2500 & \$1000

Thank you to Dan Davenport.

C. Risk Management Certification Program

More New Candidates!

Katie reported two new candidates joined in one week.

V. Email items

On January 28th Daedra motioned to spend \$500 to schedule Lee Mun Wah for a 1-hour webinar session/ keynote on EDI, with a goal to schedule in April. Katie seconded the motion; all were in favor and the motion passed.

VI. Other business

VII. Future Meetings: 3/12/21, 4/8/21, 5/13/21, 6/10/21

VIII. Adjourn

12:12 pm