

Oregon PRIMA Meeting Minutes

January 10, 2020

In Attendance:

President	Dan Davenport	P	Vice President	Daedra Buntin	A
Secretary	Kevin Jones	P	Treasurer	Rob Gabris	P
Past President	Jamie Iboa	P	Director	Laurie Kemper	A
Director	Bonnie Robbins	A	Director	Marcus Pitts	P
Director	Katie Durfee	A			

I. Call to Order

11:31

II. Review of Minutes

A. Approval of minutes

Minutes were not available, so this will be tabled to the February meeting.

III. Treasurer's Report

Rob reported OR-PRIMA has a reconciled bank balance of \$6,339.92 at month's end and \$6,339.92 in its operating budget. The lower balance is due in large part to increased fees at the conference venues, and the board may need to increase fees to compensate. Jamie moved that the board approve the treasurer's report. Kevin seconded the motion; all were in favor, and the motion passed.

IV. Business

A. New Business:

1. 990 Tax form

Rob reported he is working on the 990 ez tax form, but would like others to look it over to verify the information.

2. Committee updates

- a) Membership/ Education committee –
This is tabled to a future meeting

b) Fun Run/ Walk Committee
This is tabled to a future meeting

c) Achievement Awards Committee
This is tabled to a future meeting

3. Spring Conference

a) Speakers and agenda
Dan is working on a speaker for the hostile work environment presentation. Bonnie has secured a speaker from SAIf, and Eva LaBonte is prepared for the session on call centers.

b) Budget/Conference expenses? Membership/Registration fees?
Registration will be \$75 for members and \$95 for non-members during early bird registration, and \$100 for members and \$120 for non-members after.

B. Old Business:

1. Annual board goals/charge?
This is tabled to a future meeting

V. Email items

Dan moved that he appoint Marcus Pitts to the open director position. Kevin seconded the motion; all were in favor, and the motion passed.

VI. Other business

VII. Adjourn
12:27